

# **Minutes of the Weeting with Broomhill Parish Council Meeting Held at Weeting Village Hall, Weeting on Thursday 17<sup>th</sup> November 2016**

## **PRESENT:**

Councillors M. Nairn Chairman, M Lister Vice Chairman, M Buxton, P Smith, J Prosser, S Warnsley, County Cllr I. Monson, Mrs P. Angus Clerk to the Council.  
There were 4 members of the public and Mr J Reay Handyman

### **1. THE CHAIRMAN'S OPENING REMARKS**

The chairs welcomed everyone.

### **2. APOLOGIES OF ABSENCE**

Cllrs Burlingham, Childerhouse and District Cllr Sam Chapman Allen.

### **3. ACCEPT AND SIGN THE MINUTES**

The minutes of the Parish Council meeting held on Thursday 15<sup>th</sup> September 2016 having been previously circulated were agreed and approved by all as being a true record of that meeting. The Chair signed the minutes.

### **4. TO RECEIVE DECLARATIONS OF INTEREST**

None

### **5. MEETING SUSPENDED FOR PUBLIC**

A member of the public mentioned the strip of verge which is on Main Road Weeting that is not cut or trimmed by Highways, the Chair explained that Mr John Reay has written to the County Councillor regarding this and the Highways department have now added this to the Rangers list to be cut when they make their visit to the area. Mr Reay said that there are old cabinets and rubbish left outside the shop following the recent refurbishment, the Clerk will write to the shop regarding the debris asking that it is removed. Another member of the public mentioned the plans for a crematorium in the area and following a discussion the Chair said that the planning had not been applied for formally. The same member of the public mentioned the housing development as you come into Weeting from Brandon and the state of the road, the Chair said that this was being address by the Highways department.

### **6. MATTERS ARISING**

#### **6.1 Outstanding Highway Matters – to discuss any outstanding issues**

New Painted Slow Signs on the road into the village – no news on this. Sam 2 Speed signs – price has been sent from Westcotec @£3328.00, the chair said that he will be asking David Jacklin from Highways to come out to site before these are installed and he went on to explain how these will work, following a discussion it was agreed that the Council will proceed with this project. Recent poor quality new surfacing on the footpaths in Weeting, the chair said that St Edmunds has since been redone and other areas are being looked at. Peppers High Hill/ Mundford Road– bushes obstructing vision to motorist – A1065 the Chair said that this had been reported on the Highways website and this has been put on the Rangers list. At this point, Cllr Monson said that he had been contacted by Highways regarding the paving stones that had been used on the new trod in Weeting, the Chair explained that the trod is on Parish Council land and the Parish Council will take responsibility for its maintenance.

#### **6.2 Street Lighting –Street Lighting Officers report**

Cllr Lister said that 3 lights have been fixed and the one that has been broken.

#### **6.3 Playing Field/Open Spaces**

Bench for Playing Field – following a discussion it was agreed that this was not practical. bench for Herewood Way bus shelter and also in the bus shelter at the end of Hockwold Road – the chair said that he has had several requests for these and following a discussion it was agreed to research some suitable benches. The Parish Council has received a quote for repair to play equipment £497.96 includes supply and fit and it was agreed that this would go ahead, the Clerk will place the order for this. A dog bin has been vandalized and the Clerk is going to order a replacement.

#### **6.4 Speed Watch Scheme – update on progress**

Mr Maxim the co-ordinator pointed out that he was having trouble contacting the police regarding this, the Chair gave him another contact to try.

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**6.5 Bus Shelter – The School have been offered the disused bus shelter in Peppers Close**  
Cllr Buxton said that the school would like the shelter.

**6.6 Bowls Club – Lease Hold Agreement**  
Cllr Prosser said that a few months ago, the Bowls Club was looking in trouble financially and at the AGM it was agreed that they would see how it goes month by month. A discussion took place regarding the general upkeep of the green and the equipment, the Chair said that there are grants available that may help with this.

## **7. REPORTS**

**7.1 Chairman's Report**  
The Chair said that the Sport and Play Fund have awarded the Council £3320 towards the new play equipment total cost for the new equipment is £11,960 and it was agreed that this will now go ahead. The chairman also mentioned that Highways were concerned about the trod that the PC had recently had installed, the Chair pointed out that this was on Weeting Parish Councils land and was at least 1.5 metres away from Highways property. The chair said that the trod was now being used and he will be asking residents to not park on the edge of Parrots Piece.

### **7.2 Clerks Report**

- Completed budget figures
- Made more dog posters
- Designed new letter head
- Sent more letters out regarding overhanging bushes
- Sent off forms for new bank
- Set up system for Risk assessment and Health and Safety Policy
- Ordered Christmas Tree
- Went on holiday

### **7.3 Village Handyman Report**

The handy man read out his report as follows  
He reported a lamppost that had been knocked down to Cllr Burlingham and it was seen to immediately and he thanked her for her prompt attention, fitted WPC signs to the phone box that houses the defibrillator, fitted hardwood board to bench seat at playing field, fitted 2 posts at the end of the trod, repaired chain link fence around the outside of the playing field, filled in pothole on the corner of Saxon Place service road with hardcore, fitted 3 posts painted yellow and fitted with red reflectors, made soak-a-way at layby, cut back bushes on playing field side of dog walk, painted pagoda frame with sadolin treatment, fixed 22 pale boards broken off play area fence, re-used 11 p/boards and 11 new boards, reported the vandalized dog bin to the police, replaced broken post at start of V/Hal Road, fitted 2 new posts and strain wire on the dog walk fence. Reported the dog bin that was vandalized to the police, still putting clothes bags into the clothes bank where large bags are left outside.

### **7.4 Bowls Club Report**

See item 6.6. They would also like to hold a car boot sale.

### **7.5 Village Hall Report**

The chair said that they were successful in obtaining a grant of £1,000 for the new tables.

### **7.6 District Councillors Report**

Not at meeting

### **7.7 County Councillors Report**

Cllr Monson said that there is going to be a vote regarding the devolution and he personally will be voting against it, and he knows that other party members at County Hall will be voting against it. the budget is now being worked on for next year. Cllr Monson said that we must thank Mr Reay as following his letter that he sent to him he has managed to get the Highways department to add the verge to the Rangers list. He has not had any luck with the parking outside the garage, the chair said that he has spoken to Cllr Chapman Allen as he feels that the land is being used for commercial purposes and hopefully Breckland Council will be able to deal with it. With regards to flooding on

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Fengate Drove the County Council has been talking to the developers to see if they can work together to improve the situation. Cllr Walmsley pointed out that she had copied Cllr Monson in on an e-mail to Mr B Borrett and Elizabeth Truss regarding the day care centre that is closing at the end of December and she is disgusted that Mr Borrett has not acknowledged the e-mail, Cllr Monson said he will be seeing Mr Borrett and he will chase this up.

### 8. CORRESPONDENCE – To report on any outstanding correspondence received by the Council

Received email from David Jacklin regarding the cutting of verge on the Main Road. The Chair had received a letter from Elizabeth Truss regarding the C387 which he feels needs to be upgraded to a B road so far it will still remain a C road. Cllr Warmlesley mentioned the letter from NALC that had been circulated to the Cllrs prior to the meeting regarding the consultation which proposes introducing an automatic precept referendum and she suggested that the Parish Council supports this letter that objects to this happening.

### 9. FINANCE

#### 9.1 To Agree and Sign the Payments for October/November 2016 Invoices

The following payments were authorised on Thursday the 17<sup>th</sup> November 2016.

#### Weeting Payments For October 2016

The payments for October invoices were agreed, this was proposed by Cllr Lister, seconded by Cllr Buxton and all agreed. The cheques were signed by Cllr Burlingham and Cllr Childerhouse.

The following payments were authorised on Thursday the 17<sup>th</sup> November The cheques were signed by Cllr T Childerhouse and Cllr M Burlingham

<b>Balance for September 2016</b>	<b>£12,240.41</b>
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Minus the following direct debits and Standing order

E-On Street Lights	£419.10
E-On Street Lights Parrots Piece	£11.35
Viridor Waste Collection	£47.52
123 Reg - Web Domain Renewal	£8.39
Mr J Reay Salary Paid by SO	£200.00

<b>Total Direct Debits</b>	<b>£686.36</b>
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Plus the following receipts

Weeting Bowls	£18.75
Precept	£18,250.00
Breckland Grant 2	£1,748.50

<b>Total Income</b>	<b>£20,017.25</b>
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<b>Total after Direct Debits and Income</b>	<b>£31,571.30</b>
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Cheques	Description	Total
103239	Travis Perkins - brushes and Sadolin	£39.12
103240	Fengate Fasteners - Village Maintenance Supplies	£47.60
103241	J A Maxim - Oak Seat Sections	£75.00
103242	Norse - Grass Cutting	£829.81
103243	Treelink - Various Tree Work	£2,208.00
103244	Chase Timber - Village Maintenance Supplies	£85.47
103245	Mrs P Angus - Salary/Phone/Office allowance	£530.79
103246	Mr J Reay - Salary/Mileage/Clear Acrylic sheet	£413.45

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103247	Wetcotec	£194.08
103248	Mr T Hawkins Website Maintenance	£30.00
103249	E-ON Football Club	£17.64
<b>Total Cheques paid</b>		<b>£4,470.96</b>
<b>Balance in Community Account for October 2016</b>		<b>£27,100.34</b>
<b>Balance in Savings Account</b>		<b>£21,737.64</b>

The payments for November invoices were agreed, this was proposed by Cllr Prosser, seconded by Cllr Smith and all agreed.

**Weeting Payments for November 2016**

The following payments were authorised on Thursday the 17th November. The cheques were signed by Cllr Burlingham and Cllr J Prosser

<b>Balance for October 2016</b>	<b>£27,100.34</b>
Minus the following direct debits and Standing order	
E-On Street Lights	£433.07
E-On Street Lights Parrots Piece	£11.36
Viridor Waste Collection	£47.52
Mr J Reay Salary Paid by SO	£200.00
<b>Total Direct Debits/standing orders</b>	<b>£691.95</b>
Plus the following receipts	
Weeting Bowls	£18.75
Play area grant	£3,320.00
<b>Total Income</b>	<b>£3,338.75</b>
<b>Total after Direct Debits and Income</b>	<b>£29,747.14</b>

Cheques	Description	Total
103250	Mrs P Angus - Salary/phone and home office allowance	£497.39
103251	Mr J Reay - Salary/Mileage/Del of Norfolk Magazine	£364.46
103252	E-ON Football Club	£22.45
103253	TJM Domestic Groundworks - Village Hall road works	£600.00
103254	Westcotec Street Light Maintenance	£194.08
103255	Fengate Fasteners - Marker Paint	£8.40
103256	Norse Grass Cutting	£829.85
103257	Chase Timber Products	£47.05
103258	Terry Hawkins - Web update	£30.00
103259	Weeting Village Hall Hire	£18.75
103260	Void	
103261	Royal British Legion (Poppy Wreath)	£20.00

<b>Total Cheques paid</b>	<b>£2,632.43</b>
<b>Balance in Community Account for December 2016</b>	<b>£27,114.71</b>
<b>Balance in Savings Account</b>	<b>£21,737.64</b>

**9.2 Change of Bank – update from the Clerk**

The Clerk has had contact with the CO-OP bank and they are working through the paper work.

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**9.3 2017/2018 Budget**

It was agreed to defer this discussion until the next meeting in December.

**10. PLANNING APPLICATIONS**

**3PL/2016/0730/F Fengate Farm IP27 0QF**

Proposed storage lagoon for liquid organic waste dated 10<sup>th</sup> June 2016

**No objections, still undecided**

**3PL/2016/0994//HOU 44 St Edmund Road**

Single storey extension and conversion of loft space dated 22<sup>nd</sup> August 2016

**Planning approved 15<sup>th</sup> September 2016 take off the agenda**

**11. MEMBERS' MATTERS - items for next Agenda**

With nothing more to discuss the meeting closed at 8.35pm

Chairman: \_\_\_\_\_ Date: \_\_\_\_\_